Application to Amend, Renew, and/or Transfer a Works Licence

(Form 31)

Application for Minister's approval to amend a Works Licence (under section 72 and section 73A amendment of conditions and section 74 of the *Water Act 1989*).

Application Number:

WLV 1 6 3 6 2 8

WORKS DETAILS

1. **Works Licence Number:** W L E

2. **Do you wish to (tick all appropriate boxes):**

- ☐ Transfer the works licence
- ☐ Renew the works licence
- ☐ Amend the works licence
  - – add or subtract works

W R K

W R K

3. **If you wish to increase or decrease the maximum amounts of water that may be taken in particular periods or circumstances please specify what you would like it amended to:**

Extraction Rate (ML/day) Extraction Share (ML/day)

If you wish to amend the conditions of the licence, provide details here:

CONDITION NUMBER	DESCRIPTION OF CHANGE

NAME(S) AND SIGNATURE(S) OR WORKS LICENCE OWNER(S)

4. **Please print name in full and in capital letters.** (All registered owners of the relevant Works Licence must sign. If there are more than 4 owners or if the owner is a company please ensure that Annexure 8 is also completed).

GIVEN NAME(S)	SURNAME	SIGNATURE
i.		

Postal address:

Phone Number:

ii.		

Postal address:

Phone Number:

iii.		

Postal address:

Phone Number:

iv.		

Postal address:

Dated: DD MM YY

Phone Number:

OFFICE USE ONLY: **11 September 2009**

Privacy Statement: The information from this form is collected under the Water Act 1989, in order to process this transaction. The information is used for the purpose of maintaining the water register and for the provision of statistical water market information. Most of the information in the water register is available to the public. Incomplete forms can not be processed.

Application Number:

WLV 1 6 3 6 2 8

BUYER (S) DETAILS IF TRANSFERRING THE LICENCE

5. For the purposes of this application only, please nominate a mailing address and contact phone number for the applicant(s).

GIVEN NAME(S)	SURNAME	SIGNATURE
i.		

Postal address:

Phone Number:

ii.		

Postal address:

Phone Number:

iii.		

Postal address:

Phone Number:

iv.		

Postal address:

Dated: DD MM YY

Phone Number:

LODGING PARTY (IF APPLICABLE):

The lodging party may be a water broker or solicitor coordinating the application.

6. Print name(s) in full and in capitals.

GIVEN NAME(S)	SURNAME/COMPANY

Postal address:

Phone number

Lodging Party ID: **P** **T** **Y**

Annexure WLV

Water Act 1989

Application Number:

WLV 1 6 3 6 2 8

Dated: DD MM YY

NAME AND SIGNATURES OF APPLICANT(S) OR WORKS LICENCE HOLDERS IF MORE THAN FOUR (4)

GIVEN NAME(S) | SURNAME/COMPANY | SIGNATURE

v.

Postal address:

Phone Number:

vi.

Postal address:

Phone Number:

vii.

Postal address:

Phone Number:

viii.

Postal address:

Dated: DD MM YY

Phone Number:

NAME(S) AND SIGNATURE(S) OF COMPANY IF COMPANY IS A WORKS LICENCE HOLDER

1. **NAME OF COMPANY** **ABN**

Postal address

Dated: DD MM YY

Phone Number:

GIVEN NAME(S) | SURNAME | SIGNATURE | POSITION

2. **NAME OF COMPANY** **ABN**

Postal address

Dated: DD MM YY

Phone Number:

GIVEN NAME(S) | SURNAME | SIGNATURE | POSITION

EXPLANATORY NOTES: APPLICATION TO AMEND, OR RENEW, OR TRANSFER A WORKS LICENCE

General

1. This application can facilitate the amendment of the maximum amounts of water that may be taken in particular periods or circumstances through a Works Licence, or the renewal or transfer of an existing licence.
2. All applications to amend, renew and/or transfer a works licence are assessed (under Section 40 of the Water Act) giving consideration to such things as reasonable impacts on the environment and any adverse effects on existing authorised users of water. For further details please contact your Water Corporation.
3. The applicant must complete the application to Amend, Renew and/or Transfer a Works Licence and lodge the completed form including payment of the application fee with the Water Corporation over the counter or by mail.
4. The Water Corporation will not accept:
   - Photocopied forms as the application number on the top right-hand corner must be unique.
   - Faxed or emailed forms as original signatures are required.
5. The application forms and schedule of application fees are available from your Water Corporation.
   If you require further information please contact your Water Corporation:

Goulburn-Murray Water
40 Casey Street
PO Box 165, TATURA 3616
T: (03) 5833 5500 F: (03) 5824 5355

Lower Murray Water
741-759 Fourteenth Street
PO Box 1438, MILDURA 3502
T: (03) 5051 3400 F:(03) 5051 3480

Sourthern Rural Water
88 Johnston Street
PO Box 153, MAFFRA 3860
T: (03) 5139 3100 F:(03) 5139 3150

Approval by the Application

6. The Water Corporation will send a letter to the first applicant listed advising that the application has been approved. A copy of the letter will be forwarded to the lodging party if a lodging party coordinated the application.
7. A copy of the Works Licence will be provided (stating the changes made).

Refusal of the Application

8. The Water Corporation will send a letter to the first applicant listed stating the reasons for the refusal. A copy of the letter will be forwarded to the lodging party if a lodging party coordinated the application.
9. Reasons for refusal of the Works Licence may include:
   i. Applicant is not the owner of the Works;
   ii. All Works Licence owners have not signed the application;
   iii. The proposed extract rate (ML/day) or extraction share is not reasonable for the land.
10. If the applicants(s) wish to attempt to Amend, Renew and/or Transfer a Works Licence again a new application would need to be lodged with another application fee.

More information required

11. If the Water Corporation requires more information a letter will be sent to the first applicant listed advising of the missing information and/or incorrect information that requires correction. A copy of the letter will be sent to the lodging party if a lodging party coordinated the application.
12. Applicants must provide missing information or correct information within two calendar months or the application will lapse and a new application would need to be lodged with another application fee.

HOW TO COMPLETE THE APPLICATION TO AMEND, OR RENEW, OR TRANSFER A WORKS LICENCE

Question 1 – Works Licence number
This number can be found on the copy of the Works Licence record. Alternatively, you may apply to your Water Corporation for a copy of the Works Licence record.

Question 2 – Works number(s)
Please note an Application for the Issue of a Works Licence (form 29) is required to construct new works. All works are given an identification number (eg.WRK123456) in the water register. All works linked with a works licence are listed on the licence copy of record which is issued with that licence. To add or remove existing works from the works licence, please provide the relevant works number.

Question 3 – Amending the extraction rate and other conditions
You may wish to increase the extraction rate because you wish to irrigate a larger area or because you wish to change to a crop with a higher demand for water or you may wish to increase the maximum volume of water per day available to you during times of rationing.

If you are applying to increase or decrease the extraction rate, the extraction rate specified will be assessed against the area of the land to be irrigated (and other factors) to determine if the proposed limit is appropriate.

Question 4 – Works Licence owner(s) signatures
All Works Licence owner(s) must sign. If there are more than 4 Works Licence owner(s) please fill out the same information for the additional Works Licence owners in Annexure WLV (attached). All notices will be sent to the postal address of the first named person.

Question 5 – Buyer(s) details if transferring the licence
Please provide the name(s), signature(s), address and phone number(s) as appropriate.

Question 6 – Lodging party
Please provide the name, signature, contact telephone number and party identification number if a lodging party is coordinating the application. If the lodging party has not received a party identification number, an identification number will be issued on receipt of this application. A letter regarding the approval, refusal or a requirement of more information will also be sent to the lodging party (if relevant).

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